

Virtual Assistant Services

Outsourcing projects or administrative tasks to a Virtual Assistant gives you more time to concentrate on your core competencies. A Virtual Assistant is perfect for those working from home offices and sole practitioners who need varying levels of support depending on increased work demand, year end activities and the pressure of daily clerical responsibilities. Have access to professional office assistance without worrying about source deductions, benefits, vacations or losing valuable hours due to sick time. You are billed only for the time spent working on projects.